DUTY OF CARE POLICY

Help for non-English speakers

If you need help to understand this policy, please contact the Hampton Primary School office on 9598 1412.

PURPOSE

The purpose of this policy is to explain to our school community the non-delegable duty of care obligations that all staff at Hampton Primary School owe to our students and members of the school community who visit and use the school premises.

.

SCOPE

"Duty of care" is a legal obligation that requires schools and all staff employed by the school to take reasonable steps to reduce the risk of reasonably foreseeable harm, which can include personal injury (physical or psychological) or damage to property. The reasonable steps that our school may decide to take in response to a potential risk or hazard will depend on the circumstances of the risk.

IMPLEMENTATION

Our school has developed policies and procedures to manage common risks in the school environment, including:

- Bullying Prevention
- Camps and Excursions
- Child Safe Standards
- Emergency Management
- First Aid
- Mandatory Reporting
- Occupational Health and Safety
- Student Private Property
- Visitors
- Volunteers
- Working with Children and Suitability Checks
- Yard Duty and Supervision

Our school acknowledges we are required to take reasonable precautions to prevent the abuse of a child by an individual associated with the organisation while the child is under the care, supervision or authority of the organisation.

Staff at our school understand that school activities involve different levels of risk and that particular care may need to be taken to support younger students or students with additional needs. Our school also understands that it is responsible for ensuring that the school premises are kept in good repair and takes reasonable steps to reduce the risk of members of our community suffering injury or damage because of the state of the premises.

Printed copies of this document are not controlled.

School staff, parents, carers and students are encouraged to speak to the principal to raise any concerns about risks or hazards at our school, or our duty of care obligations.

External Providers

Staff at our school acknowledge that, as our duty of care is non-delegable, we are also required to take reasonable steps to reduce the risk of reasonably foreseeable harm when external providers have been engaged to plan for or conduct an activity involving our students. Our Visitors Policy and Camps and Excursions Policy include information on the safety and care of our students when engaged with external providers.

RELATED POLICIES & RESOURCES

As above, and also:

The department's Policy and Advisory Library:

- Duty of Care
- Structured Workplace Learning

COMMUNICATION

This policy will be communicated to our school community in the following ways (DELETE UNNECESSARY):

- Annual reminders in our school newsletter
- Available publicly on our school's website
- Included in the Parent Handbook
- Hard copy available from school administration upon request

POLICY REVIEW & APPROVAL

Policy last reviewed	Term 3 2026
Approved by	School Council
Next scheduled review date	Review every 3-4 years

Printed copies of this document are not controlled.